

**ATTLEBORO MUNICIPAL COUNCIL  
DOCKET  
APRIL 6, 2021**

**PUBLIC SAFETY**

**Peter Blais, Chairperson**

The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the need for funds to make contractual payments for employees that completed pre-approved college courses. Therefore, the Mayor hereby requests Your Honorable Body transfer \$5,000.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 12201000-514010 (Fire – College Credits).

The Mayor respectfully submit a communication from Fire Chief Scott T. Lachance regarding the need for funds to cover the cost of dispatcher overtime for the remainder of FY2021. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$45,000.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 12201000-513021 (Fire – Dispatcher Overtime).

The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the need for funds to cover the cost of Sick Leave Incentive payments for the remainder of FY2021. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$15,712.03 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 12201000-515030 (Fire – Severance/Sick Incentive).

The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the receipt of an Emergency Management Performance Grant (EMPG) from the Massachusetts Emergency Management Agency (MEMA) of \$15,500.00. These funds may be utilized for Emergency Management related activities and equipment procurement. The funds provided through this grant will be utilized to procure a mobile skid unit with a 250-gallon water tank, 2 HP pump, hoses and nozzles. The total cost for this equipment is \$18,134.00. Therefore, acceptance of this grant will require \$2,634.00 in additional funds from the City.

In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, I hereby request Your Honorable Body approve expending of such funds and any future grant amendments.

Additionally, the Mayor hereby requests Your Honorable Body transfer \$2,634.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 12201000-587082 (Fire – Mini Apparatus). Upon approval, the available balance in Reserve Fund for Transfer will be, to include any pending requests, will be \$58,041.05.

## **TRAFFIC AND TRANSPORTATION**

**Cathleen DeSimone, Chairperson**

## **CAPITAL IMPROVEMENTS AND CITY DEVELOPMENT**

**Richard Conti,**  
**Chairperson**

The Mayor respectfully submits a communication from Chief of Police Kyle P. Heagney regarding the need for funds to repair the air conditioning system at the Police Station. Therefore, the Mayor hereby requests Your Honorable Body transfer \$4,127.92 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 12101000-524011 (Police – Maintenance of Building). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$49,273.92.

The Mayor respectfully submits a communication from City Auditor Deborah Gould requesting to close Fund 3215-CAP/DEMO Old Landfill. On May 20, 2014 Your Honorable Body voted to fund the CAP/DEMO Old Landfill project from Wastewater Retained Earnings in the amount of \$158,000 for design work related to the cap of the existing sludge landfill and the demolition of the old wastewater treatment plant. The Wastewater Superintendent has notified the accounting department that this portion of the project is complete and all obligations paid. There remains \$35.76 in this fund. The construction portion of these projects were funded in part by a Council vote on November 22, 2016 into fund 3219 WW Project CV #1 11/22/16. There remains \$35.76 in fund 3215 CAP/DEMO Old Landfill. Therefore, the Mayor hereby requests Your Honorable Body transfer \$35.76 from account 3215-599000 (CAP/DEMO Old Landfill– Other Financing Uses) to account 3219-499000 (WW Project CV #1 11/22/16 - Other Financing Sources) to close fund 3215 and use the funds toward the remaining work related to the cap and demo construction.

Also included in the communication from City Auditor Deborah Gould is a request to close Fund 3223 – Vehicle/Equipment, which was funded by multiple votes by Your Honorable Body totaling \$143,475.20. The originating source of funding for the action taken on February 5, 2019 were balances from other wastewater capital projects initially funded from Wastewater Retained Earnings. The project was funded with available sources, not debt; therefore, the balance in the fund can be used for any lawful wastewater enterprise related purpose. The accounting office has been notified by the Superintendent of Wastewater that this project is complete and obligations have been paid. There remains \$29,485.59 in Fund 3223 Vehicle/Equipment. In order to reduce debt requirements related to the Wastewater Treatment Plant project (Fund 3225) authorized by Your Honorable Body on April 16, 2019, as discussed with the City Treasurer and Director of Budget and Administration, it has been determined that the best use of these funds would be to transfer the funds to Fund 3225 WW Plant Upgrade

and reduce the debt requirements in fund 3225. Therefore, the Mayor hereby requests Your Honorable Body transfer \$29,485.59 from account 3223-599000 (Vehicle/Equipment – Other Financing Uses) to account 3225-499000 (WW Plant Upgrade- Other Financing Sources) to finance a portion of the Wastewater Treatment Plant upgrades authorized by Your Honorable Body on April 16, 2019 and reduce amount to be borrowed.

The Mayor respectfully submits a communication from Director of Budget & Administration Jeremy Stull regarding the need for funds for the design portion of the Fire Department roof replacement. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$50,000 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Fund 3558 Fire Department Roofs.

### **PERSONNEL, VETERANS AND HUMAN SERVICES**

**Ty Waterman, Chairperson**

The Mayor respectfully submits a communication from Health Agent Jessica Horsman regarding the Regional Covid Vaccination site. The Health Department received notification on March 16, 2021 that Attleboro, Fall River, Taunton, Somerset and Swansea were approved in collaboration for a Regional Covid Vaccination Site to administer 750 Covid Vaccinations 5 days per week. Although we have not received the award yet, funds for these clinics will be reimbursable under FEMA Grant Funding. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body approve expending of such funds and any future grant amendments. Any additional information on this grant will be sent to Your Honorable Body once it is received.

In accordance with Article 2, Section 2-9 (b) of the City Charter of the City of Attleboro, this was voted as an emergency measure March 16, 2021.

The Mayor respectfully submits for confirmation by Your Honorable Body the appointment of Aretha Weadbrock-Still, 41 Knott Street, to fill an expired term on the Disability Commission. Term to expire February 2024.

The Mayor respectfully submits a communication from Veterans Agent Ben Quelle regarding the donation of \$50.00 in Stop & Shop gift cards from Lori Scales. This donation was given as part of “Random Act of Kindness to Celebrate Gus” in honor of World Down Syndrome Day on March 21st. In accordance with Section 1-12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body to accept these generous donations to the City of Attleboro.

### **PUBLIC WORKS**

**Kate Jackson, Chairperson**

The Mayor respectfully submits a communication from Superintendent of Water Kourtney Wunschel regarding the need for funds to replace four filter effluent valves and controllers at the West Street plant. The four filter effluent valves and controllers are original to the plant construction in the mid-1990s. This project is on the FY2022-2026 Capital Improvement Plan for the Water Department. Therefore, the Mayor hereby requests Your Honorable Body transfer \$13,700.00 from Account 6100-578300 (Water Enterprise Fund – Reserve Fund for Transfer) to Account 6100-599000 (Water Enterprise Fund – Other Financing Uses) and further transfer \$13,700.00 from Account 6100-599000 (Water Enterprise Fund – Other Financing Uses) to Fund 3338-499000 Effluent/Valves Other Financing Sources.

Additionally, he Mayor hereby requests Your Honorable Body appropriate \$65,000.00 from Account 6100-359000 (Water Enterprise Fund – Retained Earnings) to Fund 3338-Effluent/Valves.

The Mayor respectfully submits a communication from Superintendent of Water Kourtney Wunschel regarding the need to replenish funds used for unexpected needs from the Leak Detection Account. Therefore, the Mayor hereby requests Your Honorable Body transfer \$25,000.00 from Account 6100-578300 (Water Enterprise Fund – Reserve Fund for Transfer) to Account 6100-530331 (Water Enterprise Fund – Leak Detection). Upon approval, the available balance in Reserve Fund for Transfer will be \$3,974.67.

The Mayor respectfully submits a communication from Superintendent of Public Works Michael Tyler regarding the need for funds to purchase a heavy-duty scanner and diagnostic tool. Currently, we send vehicles from the fleet to an external vendor 15-20 times per year costing \$100-\$500 per trip to determine what needs to be done. The purchase of this tool, will not only quickly pay for itself in a few short years, but it will also increase productivity because of the ability to quickly turn around a needed repair and get the vehicle back to work in a shorter amount of time than would otherwise have happened without this tool. Therefore, I hereby request Your Honorable Body appropriate \$18,326.60 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 14201000-587010 (Public Works – Small Equipment). (Copies in your packets)

The Mayor respectfully submits a communication from Director of Recreation Dennis Walsh regarding the need for funds to repair the gates at Briggs Pool and Spatcher Pool and also repair the Hayward Field backstop. Therefore, the Mayor hereby requests Your Honorable Body transfer \$4,885.00 from Account 16301000-51100 (Recreation – Salary & Wages) to Account 16301000-524002 (Recreation – Maintenance of Recreational Areas).

#### **BUDGET AND ADMINISTRATION**

**Jay DiLisio, Chairperson**

The Mayor respectfully submits a communication from Attleboro Public Schools Director of Finance Marc Furtado regarding an FY20 invoice from *City of Attleboro Police* in the amount of \$440.00 that was not received in time to be processed in the

normal FY20 business cycle. Therefore, the Mayor hereby requests Your Honorable Body to authorize the School Department to pay this previous year school bill. (Copies in your packets)

The Mayor respectfully submits a communication from City Auditor Deborah Gould regarding the amount due from the City to the School Department under a Memorandum of Understanding on the revenue sharing agreement for the Medicaid Reimbursement Program. Therefore, the Mayor respectfully requests Your Honorable Body appropriate \$55,218.59 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 13001000-551011 (School Appropriation - Medicaid) to fund the Municipal Sharing Agreement.

The Mayor respectfully submits a communication from City Auditor Deborah Gould requesting to properly close out several completed School Department capital projects.

- Fund 3412 – BRENNAN/WAMSUTTA ROOF REPAIR – was funded by multiple votes of the Honorable Municipal Council from available free cash totaling \$50,000. The work related to these authorizations has been completed and there remains \$12,189.00 in this fund. As you know Your Honorable Body authorized a loan in the amount of \$3,900,000 accounted for in Fund 3429 BRENNAN/WAMSUTTA REPAIRS and further amended this authorization for the gymnasium floors at Hyman Fine and Hill Roberts. Therefore, the Mayor hereby requests Your Honorable Body transfer \$12,189.00 from account 3412-599000 (BRENNAN/WAMSUTTA ROOF REPAIR- Other Financing Uses) to account 3429-499000 (BRENNAN/WAMSUTTA REPAIRS Other Financing Sources) to close fund 3412, the funds will be used in Fund 3429 for project costs reducing the amount to be borrowed.

- Fund 3416 – Studley Kalwall – was funded by multiple votes of the Honorable Municipal Council including authorized debt that included participation from the MSBA. The total funding sources equaled \$1,107,441 of which \$703,955 of the debt as rescinded in June of 2014. There remains \$13,598.25 in this fund that is restricted by economic use. After consultation with the City Treasurer the recommendation is to transfer the balance in this fund to Fund 3429 – BRENNAN/WAMSUTTA REPAIRS as this project meets the economic life criteria for use of the money. Therefore, the Mayor hereby requests Your Honorable Body transfer \$13,598.25 from account 3416-599000 (Studley Kalwall– Other Financing Uses) to account 3429-499000 (BRENNAN/WAMSUTTA REPAIRS- Other Financing Sources) to close fund 3416, the funds will be used in Fund 3429 for project costs reducing the amount to be borrowed.

- Fund 3417- AHS Athletic Complex – was funded by multiple votes of the Honorable Municipal Council including a loan authorization, donations, reserve funds and other restricted capital projects. The project is complete and there remains \$4,414.12 in the fund that is restricted by economic use. After consultation with the City Treasurer the recommendation is to transfer the balance in this fund to Fund 3429 – BRENNAN/WAMSUTTA REPAIRS as this project meets the economic life criteria for

use of the money. Therefore, the Mayor hereby requests Your Honorable Body transfer \$4,414.12 from account 3417-599000 (AHS Athletic Complex– Other Financing Uses) to account 3429-499000 (BRENNAN/WAMSUTTA REPAIRS- Other Financing Sources) to close fund 3417, the funds will be used in Fund 3429 for project costs reducing the amount to be borrowed.

### **ZONING AND LAND USE**

**Todd Kobus, Chairperson**

Planning Board vote of 4 yeas, 3 nays in favor of performing on the tripartite security agreement held by the city to complete tasks in the subdivision, Rolling Hills, Phase VI.

Planning Board vote of 7 yeas – 0 nays in favor of performing on the tripartite security agreement held by the city to complete tasks at the subdivision “Dale Court Extension”.

The Mayor respectfully submits a communication for Director of Planning and Development Gary Ayrassian regarding the need for funds to have a professional engineering and land surveying company prepare an MGL Ch. 41 §81P plan (aka Form A plan) along with a meters and bounds legal description and related services. The purpose of the MGL Ch. 41 §81P plan is to subdivide an approximately 4-acre parcel of land that would include the banquet hall along with the rear parking lot and some adjoining land located at Highland Park and Mechanic Street. Therefore, the Mayor hereby requests Your Honorable Body transfer \$3,540.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 11751000-530101 (Planning and Land Use – Professional Services). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$45,733.40.

### **LICENSES**

**Laura Dolan, Chairperson**

A Scrap Metal Recycler/Junk Dealer license application form Prolerized New England Company, LLC d/b/a Schnitzer Northeast at 136 Bacon Street

### **CITY PROPERTY AND CLAIMS**

**Sara-Lynn Reynolds, Chairperson**

The Mayor respectfully submits a communication from City Treasurer Laura Gignac regarding the need for funds to purchase a new copy machine. The current copy machine in this office has reached the end of its useful life and parts are hard to obtain to repair the ongoing issues. Therefore, the Mayor hereby requests Your Honorable Body transfer \$4,520.73 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 11241000-558330 (City Wide – Copiers). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$53,520.32.

The Mayor respectfully submits a communication from Director of Planning and Development Gary Ayraasian regarding the need for funds to purchase an adjustable desk riser for an employee. Therefore, I hereby request Your Honorable Body transfer \$119.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 11751000-542020 (Planning and Land Use – Supplies Office Equipment). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$53,401.32.

The Mayor respectfully submits a communication from Legal Secretary Alison Wood regarding equipment that the Water Department would like to declare as surplus. Therefore, I hereby request Your Honorable Body to declare the following as surplus and available for disposition:

<u>Description</u>	<u>Model</u>	<u>Serial No.</u>	<u>Condition</u>
Weedeater Push Mower	N/A	N/A	Poor
Forward Car Lift	DP10A	143-EH-2680	No longer in use
Power America Pressure Washer	15 CWW	55000	Poor
Jaegar 6” Pump / Trailer	42393 & 4039FD001	97030006 & T04039D547818	Fair
Radix Handheld Meter Reader	FW 500	MS50518	No longer works
Radix Handheld Meter Read	FW 500	ML00407	No longer works
Trimble Ranger Handheld	Meter Reader	SSB6C59888CE	No longer works
Trimble Ranger Handheld	Meter Reader	SS99C42685	No longer works
1966 Army Trailer	N/A	(Plate #M85853)	Fair

**ORDINANCES, ELECTIONS & LEGISLATIVE MATTERS**

**Diana Holmes, Chairperson**

Letter from Ted Charon with concerns about changing the wetland buffer from 25’ to 75’.

Letter from Timothy Caponigro, Woodlark Development Corp., regarding the Wetland Protection amendment proposal.

Request to modify the Revised Ordinances of the City of Attleboro to change the term length for appointed paid positions where the term length is currently greater than one year to a length of “up to” the existing term length. This shall not apply to positions which depend on a rotation schedule where one or more positions expire each year.