



MUNICIPAL BUILDING COMMISSION

JOHN F.D. JACOBI, CHAIR

TERRI DESISTO
EDWARD STANTON
JACQUELINE ROMANIECKI
GALE CLARK

GERRY FRICOT
MICHAEL TYLER
ANDREW ACOSTA
KELLY BENNETT

MINUTES

October 6, 2021 @ 5:30 p.m.
Remote Access via Zoom

Call Meeting to Order at: 5:30pm

Roll Call – Jack Jacobi, Jacquie Romaniacki, Kelly Bennett, Andrew Acosta, Terri DeSisto, Gale Clark, Gerry Fricot, Ed Stanton

Others present – Jeremy Stull, Amy Rhilinger, Deb Robinson, Evan Warner, Bob Barton, Charlie Oliver

Minutes: Vote to approve September 8, 2021 Minutes

Minutes not circulated, will vote at November meeting.

Bills & Payments: Vote to confirm payment of the following invoices:

VOTE: To approve the below listed bills for payment

Approve 7-0 (AA disconnected)

Project	Vendor	Invoice No.	Date	Description	Amount
Library Repair	TRAC	Application 11	9/31/21	Work through sept	\$506,452.62
Library Repair	STV DPM	90022092	9/9/21	Work through 8/27	\$9,428.00
Library Repair	BH+A	25232	9/29/21	Accessibility Upgrades	\$440.00
Library Repair	BH+A	25208	9/29/21	Window Replacement	\$2,000.00
Library Repair	BH+A	25209	9/28/21	Elevator Variance	\$1,130.00
Fire Roof	Port Consulting	21-701	9/30/21	Task 1	\$750.00
Fire Roof	Port Consulting	21-801	8/30/21	Task II	\$1,050.00
Gym Floors	Port Consulting	21-990	9/30/21	Kick off and initial work	\$2,850.00

Library Repair Project

Project Update

Masonry cleaning ongoing. New downspouts, new windows, railings modified for accessibility. EW showed progress photos. Roof IR scan is done. Showed some upper roof areas that will eventually need to be addressed, but not within the project. Some moisture on lower roof near parking lot, engaging with the roofing sub to fix it. These are minor problems, it was a good installation. Balconies are due on site next week, they're on the monetized punch list. Retainage remains held by the City. 3 windows were the wrong size, delivery can be as late as December, meaning closeout won't be until at least January meeting.

Substantial Completion

Certificate was filled out by the architect and is dated 10/8/21. Sept billing brings project 95% billed. Library likely open to the public to start next week.

VOTE Approve 7-0 (AA disconnected)

Budget Update

No changes since the last meeting

TRAC CO#6 - \$0.00, time extension

Related to windows and accessibility

VOTE Approve 7-0 (AA disconnected)

Soft Cost Log

Unchanged since the last meeting

Fire Dept Roofs

Contractor Update

Contract awarded to Gibson Roofs, PO and contract circulating. MZ to coordinate kick-off later this month.

Elementary School Gym Floors

Letter from Port Construction Consulting on flooring type

There is not enough room in the budget for a wood floor. A modern composite could give the look of wood without the maintenance or cost.

Draft Designer RFQ

To be released 10/20 with responses due 11/10.

Project Dates

Summer 2022 construction

Next Meeting Date: 11/3/21 at 5:30pm and 12/1/21 5:30pm (and possibly a special meeting for designer selection) Zoom

VOTE: To adjourn. 7-0 (AA disconnected)

Time of adjournment: _____ 6:21pm _____

	Roll	Minutes	Bills	CO#6				adjourn
Terri								
Ed								
Jackie								
Gale								
Gerry								
Mike								
Andrew								
Kelly								
Jack								