

REGULAR MEETING
TUESDAY: JANUARY 19, 2016 at 7:00 P.M.
DOCKET

APPROVAL OF THE RECORDS OF NOVEMBER 3, 2015; NOVEMBER 4, 2015; NOVEMBER 10, 2015 AND NOVEMBER 17, 2015; DECEMBER 1, 2015; DECEMBER 15, 2015; AND DECEMBER 22, 2015; JANUARY 5, 2016. EXECUTIVE SESSION MINUTES OF SEPTEMBER 6, 2011 AND SEPTEMBER 27, 2011; JANUARY 17, 2012; FEBRUARY 7, 2012; APRIL 10, 2012; MAY 1, 2012; APRIL 16, 2013; AUGUST 20, 2013; DECEMBER 17, 2013; NOVEMBER 17, 2015; AND DECEMBER 15, 2015.

PUBLIC HEARING relative to the following **LOAN ORDER**:

ORDERED: That Two Million, Six Hundred Seventy Thousand Dollars (\$2,670,000.00) is appropriated for the permitting, bidding, construction oversight and construction costs associated with the rehabilitation of the Oak Hill Water Storage Tank, located in Attleboro, Massachusetts (the "Project"), including the payment of all costs incidental or related thereto; that to meet this appropriation, the Treasurer with the approval of the Mayor is authorized to borrow Two Million, Six Hundred Seventy Thousand Dollars (\$2,670,000.00) under Section 8(4) of Chapter 44 of the General Laws, or any other enabling authority; that the Mayor is authorized to contract for and expend any federal or state aid available for the Project, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this order; that the Mayor is authorized to take any other action necessary or convenient to carry out this Project; and that Seventy Thousand Dollars (\$70,000.00) of the amount appropriated shall be allocated to the costs of preparing, issuing and marketing any such borrowing, provided that any portion of such Seventy Thousand Dollars (\$70,000.00) not needed for such costs of issue shall be made available for Project costs.

PUBLIC HEARING relative to the application for an amended license to store flammables, combustibles or explosives on land in buildings or structures from Liquid Environmental Solutions, 527 Pleasant Street, Attleboro, MA. This business wants to add an additional 10,000 gallons of Windshield Wiper Fluid to the maximum quantity of flammable liquids to be stored at this location.

PUBLIC HEARING relative to on-street parking limitations on Sandalwood Drive be posted on the south side of the last corner, 20 feet before the corner and 20 feet after the corner. **(Continued from the Docket of November 17, 2015)**

PUBLIC HEARING relative to the installation of a "STOP" sign on Colts Way at its intersection with Kennedy Drive. **(Continued from the Docket of November 17, 2015)**

ZONING & LAND USE
Julie A. Hall, Chairperson

1. As you recall, Your Honorable Body, took a vote on December 1, 2015, in relation to the LAND grant program to purchase a Conservation Restriction on 57.68± acres of contiguous land located on Wilmarth Street for conservation and open space purposes that are to be set-aside under the stewardship of the Conservation Commission. The Mayor regrets to inform you that the City was not awarded this grant. Therefore, the Mayor hereby respectfully requests Your Honorable Body to rescind Vote#23 from December 1, 2015 as this vote is no longer needed and will allow these funds to be returned to the Stabilization Fund.

LICENSES
Heather J. Porreca, Chairperson

1. Letter from attorney Edward J. Casey, dated December 18, 2015, regarding a request for the Municipal Council to authorize a clarifying amendment to the 2016 Stateline Auto Brokers, Inc. Class II license, without a Public Hearing, so that it is consistent with the language contained within the 2015 license.

CITY PROPERTY & CLAIMS
Sara Lynn Reynolds, Chairperson

1. The Mayor respectfully submits a communication from City Auditor Deborah Gould regarding proper accounting for lighting retro fit projects. Senior Land Use Planner Stephanie Davies has been working on incentive programs with National Grid to complete retro fits to facilities throughout the City. The program is exempt from Chapter 30B, as procurement participation falls under M.G.L. Chapter 25A Section 14. The estimated savings realized in consumable energy costs will offset the City's capital expenditure for the program over a 60 month period. The initial cost of the program is paid upfront from National Grid to ENE Systems, Inc., the firm that will complete the work. While after the 60 month period the City will realize an overall savings in utility cost, during the first 60 months after the retro fits are completed the City will need to pay what is known as an On-Bill Repayment; essentially for the first 60 months the savings in the reduced energy cost will pay for the upgrade. The overall cost of the program is \$313,926.00, the City qualifies for an incentive program with National Grid of \$113,450.00 and the estimated On-Bill Repayment is \$200,476.00. Based on the estimated timeline for the project completion and the projected project costs, the amount for FY2016 is \$11,166.00. As this is an estimate, this amount may require adjustment near the end of the fiscal year. Therefore, the Mayor hereby requests Your Honorable Body transfer \$11,166.00 from 11241000-521020 (City Wide – Lights & Power) to Account 11241000-587385 (City Wide – Retro Fit Lights).
2. The Mayor respectfully submits a communication from Director of Recreation Dennis Walsh regarding the need for funds for ramp repairs at the Bartek Center. The ramp that leads up to the Lepper-Brousseau Gymnasium needs repairs in order to satisfy handicap accessibility requirements. Therefore, the Mayor hereby requests Your Honorable Body transfer \$5,000.00 from Account 16301000-511000 (Recreation – Salary & Wages) to Account 16301000-524011 (Recreation – Maintenance of Buildings).
3. The Mayor respectfully submits a communication from Legal Secretary Alison Wood regarding surplus

items that the Police Department would like to declare surplus and hereby respectfully requests Your Honorable Body to declare the following as surplus for trade-in or resale value and available for disposition:

<u>YEAR</u>	<u>MAKE/MODEL</u>	<u>VIN #</u>	<u>MILES</u>	<u>CONDITION</u>
2007	Suzuki Motorcycle	JS1SP46A972101140	1203	Poor
2007	Suzuki Motorcycle	JS1SP46A472101143	1335	Poor

4. The Mayor respectfully submits a communication from Legal Secretary Alison Wood regarding a surplus item that the Recreation Department would like to declare surplus and hereby respectfully requests Your Honorable Body to declare the following as surplus and available for disposition:

<u>MODEL</u>	<u>MILEAGE</u>	<u>VIN#/PLATE</u>	<u>CONDITION</u>
1999 Chevy Expcut Minibus - Diesel	67,451	1GBHG31F2X1103707/M90093	Poor

5. The Mayor respectfully submits a communication from Legal Secretary Alison Wood regarding surplus items that the Water Department would like to declare surplus and hereby respectfully requests Your Honorable Body to declare the following as surplus and available for disposition: (Copies in your packets)

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>CONDITION</u>
260	Water Meters	Used

PERSONNEL & HUMAN SERVICES
Mark J. Cooper, Chairperson

1. The Mayor respectfully submits a communication from Director of Veterans Services Ken Badertscher regarding the total donation of \$3,490.00 in various gift cards from the following businesses:

\$820.00 from the Attleboro Elks Lodge
 \$60.00 from Quaglia Insurance Agency
 \$200.00 from an anonymous donor
 \$725.00 from the American Legion Auxiliary Post 312
 \$300.00 from the Holiday Spirit Committee
 \$300.00 from the American Legion Post 20
 \$200.00 from the Disabled American Veterans Chapter 91
 \$100.00 from Jean Blanchard
 \$785.00 from the Epision of Alpha Delta Kappa

In accordance with Section 1-12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body to accept this generous gift to the City of Attleboro.

2. The Mayor respectfully submits a communication from Health Department Outreach Worker/Case Manager June Fleischmann regarding the donation of \$375.00 in Stop & Shop food gift cards from the

Holiday Spirit Committee. These cards will be offered by the Health Department's Public Nurse and Outreach Worker to individuals and families in need. In accordance with Section 1-12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body to accept these generous gifts to the City of Attleboro.

3. The Mayor respectfully submits a communication from Library Director Joan Pilkington-Smyth regarding the need for funds for tuition and books. A Library employee has been approved to take courses for the Spring semester and is eligible for reimbursement according to contract agreement, Article XXI, Section 1. Therefore, the Mayor hereby requests Your Honorable Body to transfer \$3,250.40 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 16101000-532010 (Public Library – Tuition & Books). Upon approval, the available balance in Reserve Fund for Transfer will be \$214,822.47.

PUBLIC WORKS

Kate M. Jackson, Chairperson

1. The Mayor respectfully submits a communication from City Auditor Deborah Gould and City Treasurer Ethel Sanbach regarding the need to close Fund 8502 – Water Enterprise Fund Reserve for Plant. On June 4, 2013, Your Honorable Body voted to appropriate \$82,992.35 from the Water Enterprise Fund to establish as Special Purpose Stabilization Fund Reserve for the Plant. Since fiscal year 2013 Fund 8502 has been utilized as the funding source to pay for debt expenses associated with the Water Treatment Plant debt that was eligible from a grant, an amortization table for this schedule was developed under the Robbins Administration. While the final payment from the Special Purpose Stabilization Fund was made as part of the fiscal 2016 budget process, the interest income that accrued to the fund remains in Fund 8502. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$387.76 from Fund 8502-599000 (Special Purpose Stabilization Fund Reserve for Plant-Other Financing Uses) to Fund 6100-499000 (Water Enterprise Fund – Other Financing Sources).

PUBLIC SAFETY & EMERGENCY MANAGEMENT

Peter Blais, Chairperson

1. The Mayor respectfully submit a communication from Fire Chief Scott T. Lachance regarding the need for funding for new firefighters. The Fire Department has initiated the process to hire 12 additional Firefighter/Paramedics. Upon completion of the interviews and background checks, pre-employment medical examinations will be needed. New recruits must be provided with the required uniform items along with the appropriate personal protective equipment. Therefore, the Mayor hereby requests Your Honorable Body to transfer \$33,500.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to the following accounts:

\$12,500.00 to Account 12201000-558320 (Fire-Foul Weather Gear)

\$ 9,000.00 to Account 12201000-558310 (Fire-Uniforms)

\$12,000.00 to Account 12201000-530104 (Fire-Medical Consultation)

Upon approval, the available balance in Reserve Fund for Transfer will be \$278,072.87.

2. The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the need for funding for apparatus repairs. Both Engine 10 and Ladder 2 are out at certified repair facilities undergoing major repairs. Because of these unanticipated expenses, the Major Vehicle Repairs Account will be depleted to a level that will not be sufficient to maintain the Fire Department fleet for the remainder of FY2016. Therefore, the Mayor hereby requests Your Honorable Body transfer \$25,000.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 12201000-524260 (Fire – Major Vehicle Repairs). Upon approval, the available balance in Reserve Fund for Transfer will be \$253,072.87.

3. The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the receipt of an Emergency Management Performance Grant (EMPG) from the Massachusetts Emergency Management Agency in the amount of approximately \$14,460.00. Although the grant requires a 100% match, it may be met with a “cash” match provided by a percentage of the salary and benefits provided by the City for the position of Fire Chief/Emergency Management Director. Therefore, this grant will not require any additional City funds. The funds provided through this grant will be utilized to improve our Emergency Management capabilities by procuring a 2016 Polaris all-wheel-drive utility vehicle (UTV). The UTV will be utilized for various emergency management activities including search and rescue, reconnaissance and other incident support activities. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body to approve expending such funds and any future grant amendments by the Attleboro Fire Department to be used for Emergency Management related activities.