

**ATTLEBORO MUNICIPAL COUNCIL
DOCKET
NOVEMBER 16, 2021**

PUBLIC SAFETY

Peter Blais, Chairperson

The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the need for funds to purchase new extrication equipment. The funding will be used to purchase one Cutter and one Spreader for Engine 4. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$25,885.00 Account 1000-359000 (Undesignated Fund Balance/Free Cash – General Government) to Account 12201000-585052 (Fire – Extrication Equipment).

The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the need for funds to purchase four (4) new thermal imaging cameras for Engines 1, 2, 4 and 5. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$36,675.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash – General Government) to Account 12201000-585053 (Fire – Thermal Imaging). (Copies in your packets)

The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the need to replace various computer equipment within the Fire Department. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$29,949.10 from Account 1000-359000 (Undesignated Fund Balance/Free Cash – General Government) to Account 12201000-585010 (Fire – New Computer Equipment). (Copies in your packets)

The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the need to replenish funds used in order to make an earned time payment to an employee who has retired. Therefore, the Mayor hereby requests Your Honorable Body to appropriate \$55,116.47 from Account 1000-359000 (Undesignated Fund Balance/Free Cash – General Government) to Account 12201000-511000 (Fire – Salaries and Wages).

TRANSPORTATION AND TRAFFIC

Cathleen DeSimone, Chairperson

The Mayor respectfully submits a communication from Superintendent of Public Works Michael Tyler regarding the need for funds to purchase one (1) solar power crosswalk system. The new solar powered crosswalk system will be installed at the intersection of Starkey Avenue and Kendall Avenue. Therefore, the Mayor hereby requests Your Honorable Body transfer \$9,430.78 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 14201000-585082 (Public Works - Crosswalk Systems). Upon approval, the

available balance in Reserve Fund for Transfer, to include any pending requests, will be \$314,561.60.

The Mayor respectfully submits a communication from Superintendent of Public Works Michael Tyler regarding the need for funds for a new LED pedestrian crossing light at the intersection of Pleasant Street and Perry Avenue. Therefore, the Mayor hereby requests Your Honorable Body transfer \$2,280.00 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 14201000-524013 (Public Works - Maintenance of Traffic Lights). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$312,281.60.

The Mayor respectfully submits a communication from Superintendent of Public Works Michael Tyler regarding the need for funds for engineering services related to ongoing intersection improvements at South Avenue, Snell Street, Thacher Street and Rathbun Willard Drive. Therefore, the Mayor hereby requests Your Honorable Body transfer \$22,450.00 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 14201000-530169 (Public Works - Roadway Engineering).

Old Business - To rescind vote #4 of October 5, 2021 meeting regarding “no parking to corner” for Frank Mossberg Drive as there was no public hearing.

New Business - **A public hearing on November 16, 2021** regarding Section 10-5.2(A) of the Revised Ordinances of the City of Attleboro to extend the “no parking to corner” area from 205 to 100 feet on southbound side of Frank Mossberg Drive at Extension Street.

New Business - A Special Act to the Massachusetts Senate and House regarding acceptance of certain ways/streets in Attleboro.

New Business - A request for amendments to Ch. 10 regarding commercial vehicles.

New Business - A request for amendments to Ch. 17 regarding commercial vehicles.

CAPITAL IMPROVEMENTS

Richard Conti, Chairperson

We received a Planning Board Certificate of Vote dated October 19, 2021 recommending the Loan Order of \$675,000 for a fire engine as it is consistent

PERSONNEL, VETERANS AND HUMAN SERVICES

Ty Waterman, Chairperson

The Mayor respectfully submits a communication from Director of Budget & Administration Jeremy Stull regarding the need for funds for a Principal Clerk in

the Department of Budget & Administration. This department encompasses budget, MIS, purchasing, parking, and, often times, projects that do not fit neatly into any other department. The addition of a Principal Clerk would alleviate the time-consuming work related to paying bills, filing, and correspondence within the department. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$21,950.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash - General Government) to Account 11331000-511000 (Budget & Administration - Salary and Wages Full Time).

The Mayor respectfully submits for confirmation by Your Honorable Body the appointment of Shane Mukasa to fill an expired term on the Youth Commission. Term to expire February 2024.

The Mayor respectfully submits a communication from Veteran's Agent Ben Quelle regarding the need for funds to repair a vehicle that is being transferred from the School Department to the Veteran's Department. Therefore, the Mayor hereby requests Your Honorable Body transfer \$1,200.00 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 15431000-524230 (Veterans - Maintenance of Vehicles). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$353,981.21.

The Mayor respectfully submits a communication from Director of Budget and Administration Jeremy Stull and Director of Planning & Development Gary Ayrassian regarding the need for funds to increase the hours of the part-time Assistant Conservation Agent to full-time. The incumbent resigned from the position in early fiscal 2022 and the administration would like to take this opportunity to increase the staffing level within the Department of Planning & Development. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$12,583.32 from Account 1000-359000 (Undesignated Fund Balance/Free Cash - General Government) to Account 11751000-511000 (Planning & Land Use - Salary and Wages Full Time).

PUBLIC WORKS

Kate Jackson, Chairperson

The Mayor respectfully submits a communication from Director of Recreation Dennis Walsh regarding the need for funds for the replacements of Conley Basketball Court and Poncin-Hewitt Basketball Court. As you are aware, on July 22, 2021, votes #27 and #29, Your Honorable Body voted to approve \$25,340 and \$36,200 for these projects. After the votes were taken, it was decided to bid both projects together. On October 20, 2021, bids were opened with the low bid coming in at \$69,700. In order to move forward with the replacement of both basketball courts, the Mayor hereby requests Your Honorable Body vote to approve the following:

1. Rescind Vote #27 of July 22, 2021
2. Rescind Vote #29 of July 22, 2021

3. Transfer \$73,185.00 from Account 11241000-578380 (City Wide – Reserve Fund for Capital) to Account 16301000-584029 (Recreation – Outdoor Facility Improvements). A 5% contingency is being added. Upon approval, the available balance in Reserve Fund for Capital will be \$184,279.14.

The Mayor respectfully submits a communication from Superintendent of Park & Forestry Derek Corsi regarding the need to pay an FY21 invoice from Lowe's. Therefore, the Mayor hereby requests Your Honorable Body transfer \$26.63 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 16501000-578020 (Park - Bills from Previous Years). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$289,804.97.

The Mayor respectfully submits a communication from Superintendent of Water Kourtney Wunschel and Superintendent of Wastewater Thomas Hayes regarding the need for funds to purchase a new Ford T250 Transit Van for the Water and Wastewater Departments. This vehicle would replace a 2008 Ford E250 Van that has 135,000 miles with extensive rot in the cabin, cargo space and floors. Since this vehicle functions for the both the Water and Wastewater Departments, funding its replacement is a 60/40% responsibility between the two departments. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$22,440.00 from Account 6100-359000 (Water Enterprise Fund – Retained Earnings) to Account 6100-587046 (Water Enterprise Fund – Van Purchase) and appropriate \$14,960.00 from Account 6000-359000 (Wastewater Enterprise Fund – Retained Earnings) to Account 6000-587046 (Wastewater Enterprise Fund – Van Purchase).

The Mayor respectfully submits a communication from Superintendent of Water Kourtney Wunschel and Superintendent of Wastewater Thomas Hayes regarding the need for funds to purchase a new Ford Ranger 4X4 super cab with 6' bed and tool box for the Water and Wastewater Departments. This vehicle would replace a 2010 Ford Ranger van that has 130,000 miles and has extensive bed and cabin rot. Since this vehicle functions for both the Water and Wastewater Departments, funding its replacement is a 60/40% responsibility between the two departments. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$19,992.00 from Account 6100-359000 (Water Enterprise Fund – Retained Earnings) to Account 6100-587044 (Water Enterprise Fund – Replacement Truck) and appropriate \$13,328.00 from Account 6000-359000 (Wastewater Enterprise Fund – Retained Earnings) to Account 6000-587044 (Wastewater Enterprise Fund – Replacement Truck).

The Mayor respectfully submits a communication from Superintendent of Water Kourtney Wunschel regarding the need funds to continue with the Water Department's ongoing Water Meter Replacement Program for Fiscal Year 2022. To date 85 percent of the residential meters in the City have been upgraded through this program. These funds will be used to purchase approximately 810 meters with associated fittings, supplies, equipment and one new set of meter reading equipment. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$236,604.51 from Account 6100-359000

(Water Enterprise Fund – Retained Earnings) to Account 6100-553150 (Water Enterprise Fund – Water Meters).

The Mayor respectfully submits a communication from Superintendent of Water Kourtney Wunschel regarding the need for funds to replace the sewer meter at the West Street Plant. Along with this meter being in-operational, it is a requirement of the Industrial Pretreatment Permit, which is required by the Wastewater Department due to the sludge removal process at the West Street Plant. Therefore, the Mayor hereby requests Your Honorable Body transfer \$19,227.00 from Account 6100-578300 (Water Enterprise Fund – Reserve Fund for Transfer) to Account 6100-584061 (Water Enterprise Fund – Industrial Sludge Meter).

New Business - A Special Act to the Massachusetts Senate and House regarding acceptance of certain ways in Attleboro.

New Business - A request for amendments to Ch. 10 regarding commercial vehicles.

New Business - A request for amendments to Ch. 17 regarding commercial vehicles.

BUDGET AND APPROPRIATIONS

Jay DiLisio, Chairperson

The Mayor respectfully submits a communication from Chief Assessor Julie Hobson regarding the need for funds to renew the Nearmap subscription. Through COVID relief funds, the Assessor's Office was able to fund an annual subscription service with Nearmap, which provides aerial imagery with 3D technology and measuring capabilities. That funding source is no longer available for this expense. Every City department is able to utilize this service including Police, Fire and Planning and Development. Therefore, the Mayor hereby requests Your Honorable Body transfer \$17,500.00 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 11411000-530118 (Assessor - GIS Services). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$336,831.21.

The Mayor is requesting to move \$300,000 from free cash to the Special Education stabilization fund. The school superintendent and I are in agreement that \$1 million is a healthy and final place for a stabilization fund and we will not need to add anything more to it after that; unless we draw down from it but then we should replenish it to \$1 million. As you know, this fund was created to be used in the event that an influx of unexpected SPED students come into the school district in a given year. By having a healthy fund at \$1 million, the school district knows that they have a source of funding and the city knows that when there is an unexpected influx of SPED students, it will not send a shockwave throughout the rest of the city budgets as it has in the past. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$300,000.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to

Account 11241000-596300 (City Wide - Contribution to SPED Stabilization Fund).

The Mayor respectfully submits a communication from Attleboro Public Schools Director of Finance Marc Furtado regarding the following FY21 fiscal obligations that were not received in time to be processed in the normal FY21 business cycle:

Vendor	Amount
W.B. Mason	\$45.09
Lori Beagan	\$15.00
Whitsons	\$100.00
Konica Minolta	\$59,587.25

Therefore, the Mayor hereby requests Your Honorable Body to authorize the School Department to pay these previous year school bills totaling \$59,747.34 as identified in Mr. Furtado's communication.

The Mayor respectfully submits a communication from Chief Assessor Julie Hobson regarding the need for funds to purchase a new printer for the office. On an annual basis, the Assessor's Office is responsible for printing and mailing approximately 250 personal exemption forms, 1000 income and expense forms, 300 Forms of List, 250 Form 3ABC and countless property records cards for taxpayers. In addition to the printing, the new printer will enable the office to scan documents which will aid in digitally archiving original maps and tile cards for preservation. Therefore, the Mayor hereby requests Your Honorable Body transfer \$4,738.83 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 11411000-558017 (Assessors - Monitor/Printers/Other).

The Mayor respectfully submits a communication from Director of Council on Aging Melissa Tucker regarding the need for funds to repair and patch the lower-level roof at the Senior Center. Therefore, the Mayor hereby requests Your Honorable Body transfer \$1,600.00 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 15411000-524011 (Council on Aging - Building Maintenance). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$330,492.38.

The Mayor respectfully submits a communication from Director of Council on Aging Melissa Tucker regarding the need for funds to repair and replace a cast iron drain pipe in the basement at the Senior Center. Therefore, the Mayor hereby requests Your Honorable Body transfer \$6,500.00 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to Account 15411000-524011 (Council on Aging - Building Maintenance).

The Mayor respectfully submits a communication from City Collector Zaida Keefer regarding the need for funds to purchase a new typewriter for the office. Therefore, the Mayor hereby requests Your Honorable Body transfer \$645.00 from Account 11241000-578300 (City Wide - Reserve Fund for Transfer) to

Account 11461000-542020 (Collector - Office Equipment). Upon approval, the available balance in Reserve Fund for Transfer, to include any pending requests, will be \$289,159.97.

The Mayor is requesting that Your Honorable Body move \$400,000 from free cash to stabilization. In early 2018, then Budget Director Barry Lacasse presented an idea that we use free cash to pay for \$1.2 million in two expenses as a way to reduce the amount taxpayers would borrow by \$1.2 million in our debt exclusion. This \$1.2 million in free cash was going to pay for the movement of CTE equipment to the new high school, and asbestos removal in the existing high school, which is supposed to happen before demolition so that asbestos particles do not contaminate the neighborhood's air. These are listed on the 3011 sheet itemizing expenses for the new high school. As it turns out, the city has been getting interest on the bonds that we are taking to pay for the high school and that interest ultimately becomes certified free cash. I have decided to set aside that interest on the bonds to pay for the CTE equipment movement and the asbestos removal. In short, the interest we get from the high school bonds stays with the high school project. City Auditor Deb Gould recommended that the Mayor not annually roll that money over from certified free cash to certified free cash but that we put it in the city's stabilization account, as future certifications may not prove sufficient to set aside internally. Therefore, a portion of the interest income accrued to date in the amount of \$400,000 the Mayor is asking that you move to the city's stabilization fund for later use to pay for the movement of the CTE equipment and the asbestos removal in the existing high school. This appropriation will bring us to the \$1.2 million needed for the movement of CTE equipment to the new high school, and asbestos removal in the existing high school. Please note, this will require an appropriation request in the future from the stabilization fund. Therefore, the Mayor hereby requests Your Honorable Body to appropriate \$400,000.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 11241000-596000 (City Wide - Stabilization Fund).

ZONING AND LAND USE COMMITTEE

Todd Kobus, Chairperson

Public Hearing on November 16, 2021 to discuss the declaration request for a 20,000 square foot piece of property on Pond Street in Seekonk owned by Attleboro.

New Business -A submission for a Mobile Home Park protection proposal to create a new Mobile Home Park Manufactured Park zoning district.

LICENSE

Laura Dolan, Chairperson

We have received 13 Class II license applications from the following:

JMAC of 30 Main Street
County Auto Sales and Service of 42 County Street
North Main Street Auto at 44 North Main Street
Classic Auto Sales, LLC of 1100 Oakhill Avenue
East Coast Auto Sales, Inc. at 24 Rice Street
Tri Town Auto Sales 1850 County Street
Better Auto of 473 Washington Street
Jay Motor Group of 1856 County Street
Limerock Motors of 722 Washington Street
Leins Auto Repair, Inc. at 141 Pine Street
Gas Plus at 80 Pleasant Street
Paris Auto Body of 21 Chartier Street
Greco's Auto at 83 Dickens Street

A Class I license application from Courtesy Auto Group d/b/a Courtesy at 11 + 16 Scott Street.

We have received 2 Class III license applications - 1 from Vince Lombard d/b/a Greco's Auto at 83 Dickens Street and 1 from Tri-Town Auto of 1850 County Street.

An Automatic Amusement Device License Application from the Portuguese American Club at 65 Prairie Avenue for 1 pool table and 1 juke box and the other

An Automatic Amusement Device License Application from Market Basket of 1200 Newport Avenue for a truck ride and a merry-go-round ride.

CITY PROPERTY AND CLAIMS

Sara-Lynn Reynolds, Chairperson

The Mayor respectfully submits a communication from Superintendent of Schools David Sawyer regarding the donation of a Dell Chromebook with an estimated value of \$350.00 from Sean and Samantha Collette owners of East Coast Auto Sound to Hill-Roberts Elementary School. In accordance with Section 1-12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body to accept this generous donation to the City of Attleboro.

The Mayor respectfully submits a communication from Director of Council on Aging Melissa Tucker regarding the donation of a new HP Laptop Computer, computer carrying case and wireless mouse from Mr. Louis Tremblay with an estimated value of \$500. In accordance with Section 1-12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body to accept this generous donation to the City of Attleboro.

The Mayor respectfully submits a communication from Economic Development Director Catherine Feerick regarding the Local Rapid Recovery Plan (LRRP) Program. The Local Rapid Recovery Plan (LRRP) Program is part of the Baker-

Polito Recovery Plan to revitalize downtowns, respond to the effects of COVID-19 on local businesses, and prioritize actions and strategies. The City of Attleboro submitted its downtown for consideration under this program in the summer of 2020, and the final plan is now complete. The LRRP was funded through the Department of Housing and Community Development's Massachusetts Downtown Initiative, who paid directly for all services provided to the City. In accordance with Section 1-12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body to accept this generous donation to the City of Attleboro.

The Mayor respectfully submits a communication from Legal Secretary Alison Wood regarding vehicles that the Recreation Department would like to declare as surplus. Therefore, the Mayor hereby requests Your Honorable Body to declare the following as surplus and available for disposition:

<u>MAKE/MODEL</u>	<u>VIN #</u>	<u>MILES</u>	<u>CONDITION</u>
2003 Ford F350 Dump	1FDWF37P13EC65266	99,837+	Very Poor
2004 Ford Expedition	1FMPU16LX4LA88436	133,460	Very Poor

ORDINANCE COMMITTEE

Diana Holmes, Chairperson