

## BOARD MEETING MAY 25, 2021

The Attleboro Retirement Board (“the Board”) convened on May 25<sup>th</sup> 2021 at 9:00 a.m. The meeting was held virtually via Zoom in accordance with PERAC Memo #15 / 2020. Board members present at the meeting were Bruce Tondreau, Deborah Gould, Barry LaCasse, and Richard Boucher. Board member Scott Charette was not present at the meeting.

The Board met with its investment consultant Seth Lynn to review the Q1 2021 performance report prepared by Dahab Associates.

Deborah Gould made a motion to authorize the Executive Director to work with the Board’s investment consultant to liquidate up to \$600,000 in investments to cover the expenses for the June warrant. The motion was seconded by Richard Boucher, and taken by roll call vote: Barry LaCasse, yes; Deborah Gould, yes; Richard Boucher, yes; Bruce Tondreau, yes. The motion passed.

Richard Boucher made a motion to grant a superannuation retirement in accordance with M.G.L. c. 32 § 5 to two members: Mary Martino, School Department, effective 5/19/2021; Lisa Sarkis, Council on Aging, effective 5/31/2021. The motion was seconded by Deborah Gould, and taken by roll call vote: Deborah Gould, yes; Richard Boucher, yes; Barry LaCasse, yes; Bruce Tondreau, yes. The motion passed.

Deborah Gould made a motion to acknowledge receipt of an application for disability retirement from Neal Boucher and submit the application to PERAC for further processing pending receipt of the associated Employer’s Statement from the Fire Chief. The motion was seconded by Barry LaCasse, and taken by roll call vote: Richard Boucher, abstain; Barry LaCasse, yes; Deborah Gould, yes; Bruce Tondreau, yes. The motion passed.

Richard Boucher made a motion to accept the following four new employees into membership: Jacob deSousa, Water Department; Gregory Messina, Wastewater Department; Joseph Morra, Attleboro Public Library; Austin Vazquez, Park and Forestry. The motion was seconded by Deborah Gould, and taken by roll call vote: Barry LaCasse, yes; Deborah Gould, yes; Richard Boucher, yes; Bruce Tondreau, yes. The motion passed.

The Board reviewed the monthly expenses for Warrant #5 dated May 28<sup>th</sup>, 2021:

Pension Payroll:	\$1,263,469.78
Admin. Payroll:	\$ 11,833.34
Refunds:	\$ 0.00
<u>Expenses:</u>	<u>\$ 164,749.14</u>
Total Warrant:	\$1,440,052.26

Deborah Gould made a motion to approve Warrant #5 and the payment of invoices as outlined. The motion was seconded by Richard Boucher, and taken by roll call vote: Deborah Gould, yes; Richard Boucher, yes; Barry LaCasse, yes; Bruce Tondreau, yes. The motion passed.

The Board reviewed a Hosting Services Agreement contract with Pension Technology Group associated with the Board’s recent RFP for Pension Administration Software services. Attorney

The Board reviewed a Hosting Services Agreement contract with Pension Technology Group associated with the Board's recent RFP for Pension Administration Software services. Attorney Quirk reviewed the contract in advance of the Board meeting, and prepared an opinion letter for the Board's review. Barry LaCasse made a motion to accept the Hosting Services Agreement with Pension Technology Group at Attorney Quirk's recommendation. The motion was seconded by Richard Boucher, and taken by roll call vote; Richard Boucher, yes; Barry LaCasse, yes; Deborah Gould, yes; Bruce Tondreau, yes. The motion passed.

The Executive Director notified the Board that the Notice of Injury form approved at the April meeting has been converted into a fillable .pdf document. The Executive Director has circulated the updated form to all Department Heads, made it available on the shared network drive at City Hall, and has requested that the form be added to the Retirement Board's page on the City of Attleboro's website. The Board will require that all Notices of Injury submitted on or after June 1<sup>st</sup>, 2021 use the updated form.

The Executive Director provided an update to the Board about the status of the comprehensive review of Call Firefighter cases in progress by Leslie Ring and Attorney Quirk. Leslie Ring has been in the office reviewing case files, and the Executive Director has scanned and sent information from the member's files to Attorney Quirk for additional review. Attorney Quirk has sent a request for clarification to PERAC and is awaiting a response. Attorney Quirk and Leslie Ring expect to be at the June meeting to provide a further update and any recommendations for action.

The Board discussed the current status of the Annual Statement, and made arrangements to ensure that all members of the Board would be able to sign the Statement for submission to PERAC within submission deadline of June 1<sup>st</sup>. The Annual Statement was not yet ready for the Board's review at the time of the meeting. Joyce White has been in the office assisting in the preparation of the Annual Statement, and PERAC was working directly with the Retirement Office to help finalize it for printing.

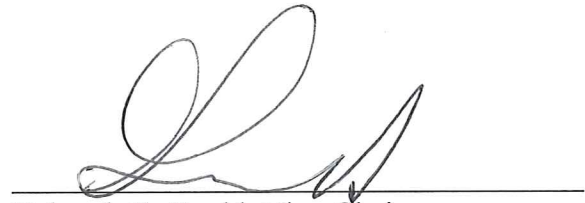
Richard Boucher made a motion to approve the April 2021 meeting minutes as circulated. The motion was seconded by Deborah Gould. In discussion, Deborah Gould noted that the April minutes reflected that a repayment plan for Mr. William Dunn would begin with the May 2021 payroll, but that deduction was not included in the payroll approved by the Board. The repayment plan for Mr. Dunn voted at the April 2021 meeting will instead begin with the June 2021 retiree payroll. The motion was taken by roll call vote: Barry LaCasse, yes; Deborah Gould, yes; Richard Boucher, yes; Bruce Tondreau, yes. The motion passed.


The Board discussed a plan for the June 23<sup>rd</sup> meeting in light of the upcoming expiration of Governor Baker's order suspending certain provisions of the Open Meeting Law. If the Board is legally allowed to continue meeting fully remote for the June 23<sup>rd</sup> meeting, then that will be the Board's preference. If the Open Meeting Law goes back to requiring an in-person quorum to conduct a meeting, then the Executive Director will secure meeting space at the South Attleboro Fire Station or some other venue that satisfies the requirements under the Open Meeting Law.

Deborah Gould made a motion that the Board recognize that Juneteenth is a holiday in the Commonwealth and update Article 5 of the Personnel Rules and Regulations to reflect that. The motion was seconded by Richard Boucher, and taken by roll call vote: Deborah Gould, yes; Richard Boucher, yes; Barry LaCasse, yes; Bruce Tondreau, yes. The motion passed.

There being no further business to come before the Board, Barry LaCasse made a motion to adjourn the meeting. The motion was seconded by Richard Boucher, and taken by roll call vote: Richard Boucher, yes; Barry LaCasse, yes; Deborah Gould, yes; Bruce Tondreau, yes. The meeting was adjourned at 10:20 a.m.

  
Bruce R. Tondreau, Chairman

  
Deborah C. Gould, Vice-Chair

  
Richard V. Boucher, Appointed Member

  
Scott D. Charette, Elected Member

  
Barry K. LaCasse, Appointed Member

  
Kenneth P. Badertscher II, Executive Director

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