

**Municipal Council
COUNCIL MEETING**

**October 3, 2023
Tuesday 7:00 P.M.**

Hybrid meeting with Councilor Conti on Zoom. Councilor Reynolds absent.

Council Saluted the Flag. Council then voted 10 yeas 0 nays to suspend the rules due to zoom.

Roll call attendance was taken with 10 present and 1 absent.

There were 4 public hearings schedule for the evening.

Clerk Kate Jackson read the first public hearing notice:

PUBLIC HEARING: for the purpose of setting the tax classification for Fiscal Year 2024 including discussion on the percentage of the local tax levy to be borne by each class of property.

Speaking in favor was Julie Hobson, Chief Assessor for Attleboro. She gave a slide presentation on the Tax Classification for FY24.

No one else spoke in favor.

Speaking against was Jack Lank, President of the United Regional Chamber of Commerce. He also has an Attleboro residence at Lindsey Farm Lane. He stated the shift was unfair to business and the city was losing businesses because it is not “business friendly”.

Speaking against was Bill Larsen with a business at 90 Olive Street and a residence on Fairway Drive. He believes the businesses should not pay more than 25% over residential.

No one came to speak neither for nor against. The public hearing was closed.

Clerk Jackson read the next public hearing notice:

PUBLIC HEARING relative to the laying out and acceptance of 66 streets as public ways – with a combined length of 42,290.61+/- feet, 8.01 +/- miles.

Speaking in favor was Sandra Elderkin of 869 South Main Street.

Speaking against was John Robinson of 317 Newport Avenue. He asked how accepting more roads would be good? He said his street is a mess and has been in need of attention for decades.

Speaking against was Sharon Hudson of 71 Dexter Street. She felt Hazel Street Extension should not be on the list.

Speaking against was Jerry Maguire of Zachary Lane who questioned the process of accepting. Where does the bond money go?

Speaking against was Lisa Masterson of 65 Dexter who did not want Hazel Street Extension accepted. She said the neighbors take care of the street and accepting it would allow the city to change the street if they so choose.

Speaking against was Preston Masterson of 65 Dexter Street. He explained the care and pride the up keep of that street brings the neighborhood.

No one came to speak neither for nor against. The public hearing was closed.

Clerk Jackson read the third public hearing notice:

PUBLIC HEARING discussing a vote to release a deed conveying all of the City's right, title and interest in the property known as Read Street (Assessor Map 25, Lots 13 and 14) to the heirs of Walter L. Kelley.

No one came forward to speak in favor, against or neither for nor against. The public hearing was closed.

The final public hearing notice was read by City Clerk Jackson:

PUBLIC HEARING relative to a request to Amend S. 10-4.11 of the Revised Ordinances of Attleboro, Isolated Stop Signs, to add: Southbound Drivers on Steeple Chase Circle at Bishop Street.

No one came forward to speak in favor, against or neither for nor against. The public hearing was closed.

President DiLisio called for **Committee of the Whole**.

No one came to speak at Committee of the Whole. The Council voted to arise at 8:10 pm.

Clerk Kate Jackson read the **Mayor's Communication**.

October 3, 2023

Dear Municipal Councilors:

1. As you know, Attleboro has a long and proud history of honoring our veterans. To better serve and support our veterans, particularly as they age, it is important to cultivate a strong network of veterans' service providers and support organizations. For these reasons, I have established an ad hoc Veterans Advisory Board (VAB) pursuant to Chapter 115, Section 12. The VAB which will ensure that Attleboro veterans' groups and service providers have regular, direct, and meaningful engagement with each other and with our Veterans Services Department.

VAB members will meet regularly to share information about veterans' issues, provide input, and make recommendations to Director of Veterans Services Ben Quelle. Each member shall report to the board whatever veteran-related issues or concerns they become aware of in the city through their relationships with different veterans and veterans' organizations. In this way, Attleboro's Veterans Department may remain constantly apprised of any issues affecting veterans within our community and such issues can be brought before the board for discussion and possible action. The VAB will also assist in the planning of veterans' related events and observances.

Accordingly, I have appointed the following community members to the ad hoc Veterans Advisory Board and I ask you to join me in thanking them for agreeing to serve the city and our veterans in this manner.

Veterans Advisory Board

Mike Angelo (Marines)

Laura DeSimone (Army)

Brian Donato (Marines)
Julie Hall (Air Force)
Paul Jacques (Army)
Kelly Lee (COA Director)
Scott Mercier (Resident)
Shane Rioux (Army)
Walter Thibodeau (Air Force)

1/11/3/23

2. I am pleased to inform you that Director of Planning and Development Gary Ayrassian is commencing work on three very important matters: updating both the Comprehensive Plan and the Open Space and Recreation Plan, and coordinating a Housing Needs Assessment. For each of these purposes I have established the ad hoc committees described below. We are truly fortunate to have dedicated community members willing to volunteer their time and effort to help guide the city into our best future.

The current Comprehensive Plan was prepared in 2012. Much has changed in the last decade and it is critical that we update this important document. The Comprehensive Plan is not only a land use and planning tool, it also serves to inform policy decisions and community service levels and is an expression of the city's values and preferences. Accordingly, I am pleased to inform your Honorable Body that I have appointed the following people to serve on the ad hoc Comprehensive Plan Steering Committee:

Linda Alger
John Camara
Mark Cooper (Committee Chair)
John Davis
Mike Davis
Tiffany Foster
Melinda Kwart
Rick Rathbun
Bill Ward
Heather Whitehead

2/10/3/23

3. The Open Space and Recreation Plan was last updated in 2009. The city has grown and changed quite a bit since then and an update to the plan is much needed. The Open Space and Recreation Plan is an expression of public goals, objectives, needs, and priorities for recreational facilities and preservation of open space in the city. It also guides policy decisions as to how best to meet current and future active and passive recreational needs of city residents; and encourages city leaders and residents to preserve and protect our open spaces as vital to the quality of life for all in our community. Accordingly, I am pleased to inform your Honorable Body that I have appointed the following people to serve on the ad hoc Open Space and Recreation Steering Committee:

Shannon Benay (Committee Chair)
Kathy Gariepy
Leo Johnson
Lynn Robey
Hans Schaefer

3/10/3/23

4. The Housing Needs Assessment (HNA) is a new and extremely important project, particularly as we find ourselves facing a significant housing shortage impacting people across the socio-economic spectrum. The HNA will provide us with a better, deeper, and more comprehensive understanding of our current housing stock and help guide policy and planning decisions as to how best meet the housing needs and desires of current and future residents. The HNA will help us diversify our housing stock across several domains: lot sizes, locations, housing style (single family, multi-family, apartments, condos, accessory dwelling units, manufactured homes, senior housing, low-income housing, veteran housing, etc.), and price point. It is vitally important that we identify our housing challenges and begin working to expand housing options to ensure our continued growth and vitality as a community. Accordingly, I am pleased to inform your Honorable Body that I have appointed the following people to serve on the ad hoc Housing Needs Assessment Steering Committee:

Dorothy Brissette
Heather Whitehead (Committee Chair)
Shannon Bénay
Shonte Davidson
John Davis
Paul Dumouchel
Melinda Kwart

4/10/3/23

5. I respectfully submit a communication from Solid Waste Manager Cheryl Perry regarding the receipt of a Sustainable Materials Recovery Program Municipal Grant from the Massachusetts Department of Environmental Protection in the amount of \$51,000.00. This funding will be used on approved activities and equipment to enhance the performance of the City's waste reduction programs. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, I hereby request Your Honorable Body to approve expending such funds and any future grant amendments. (Copies in your packets)

5/10/3/23 – REFERRED TO COMMITTEE

6. I respectfully submit a communication from Superintendent of Park & Forestry Derek Corsi regarding a donation of murals at the Balfour Riverwalk. The Attleboro Arts Museum was awarded a \$12,500 through MassDevelopment/TDI towards the expansion of Attleboro's public art initiatives. This funding covers artist fees and materials used to create two painted murals at the Balfour Riverwalk Park. The Park Commission unanimously approved the project. The completed murals will be a donation to the City. In accordance with Section 1-12 of the Revised Ordinances of the City of Attleboro, I hereby request Your Honorable Body to accept this generous donation to the City of Attleboro. (Copies in your packets)

6/10/3/23 – REFERRED TO COMMITTEE

7. I respectfully submit a communication from Director of Veterans' Services Ben Quelle regarding the need for funds to account for a shortfall in the Veteran's Agent's salary for FY24. Therefore, I hereby request Your Honorable Body transfer \$2,261.91 from Account 11241000-

578300 (City Wide – Reserve Fund for Transfer) to Account 15431000-511000 (Veterans’ Benefits – Salary & Wages). (Copies in your packets)

7/10/3/23 – REFERRED TO COMMITTEE

8. I respectfully submit a communication from Superintendent of Water Kourtney Allen regarding the need for funds to hire an outside consultant to provide the required safety, health and compliancy training. As stated in the communication of September 5, 2023, Personnel Director Lynn Davine has identified a need for an update to the city's job safety trainings and protocols. Therefore, I hereby request Your Honorable Body transfer \$24,570.00 from Account 6100-578300 (Water Enterprise Fund – Reserve Fund for Transfer) to Account 6100-530180 (Water Enterprise Fund – Safety Study). (Copies in your packets)

8/10/3/23 – REFERRED TO COMMITTEE

9. I respectfully submit a communication from Superintendent of Water Kourtney Allen regarding the receipt a grant through the Massachusetts Clean Water Trust. In December 2021, the EPA finalized revisions to the Lead and Copper Rule to include an inventory of all service lines in the distribution system to determine the presence of lead service lines or service lines of unknown material. In FY2023, Council approved funding for assistance with a lead service line inventory in the amount of \$80,000.00. Since October 2022, the Water Department has been working closely with GZA Environmental on completion of this inventory. This grant includes reimbursement up to the total cost of the project. Therefore, in accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, I hereby request Your Honorable Body approve expending of such funds and any future grant amendments. (Copies in your packets)

9/10/3/23 – REFERRED TO COMMITTEE

10. I respectfully submit a communication from Director of Recreation Dennis Walsh regarding the need for funds to purchase a “Tommy Gate” hydraulic lift gate for Rec #4. The Recreation Department maintenance staff service approximately 70 barrels at our ballfields and memorials, twice per week. The purchase of a “Tommy Gate” will be more efficient. Therefore, I hereby request Your Honorable Body transfer \$5,625.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 16301000-548030 (Recreation – Supplies Vehicles).

Additionally, I hereby request Your Honorable Body authorize the use of funding from the Recreation Revolving Funds to complete the purchase, if needed. (Copies in your packets)

10/10/3/23 – REFERRED TO COMMITTEE

11. I respectfully submit a communication from Director of Planning & Development Gary Ayrassian regarding the receipt of Green Communities Grant of \$110,050.00 from the Executive Office of Energy and Environmental Emergency Affairs (EOEEA). These funds will be used on weatherization projects at the Fire Department Headquarters, Fire Department Training Center, Twin Village Fire Station and the Parks & Forestry Administration Building. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, I hereby request Your Honorable Body to approve the expenditure of such funds and also approve any further grant amendments. (Copies in your packets)

11/10/3/23 – REFERRED TO COMMITTEE

12. I respectfully submit a communication from Director of Council on Aging Kelly Lee regarding the receipt of an earmark grant from the Executive Office of Elder Affairs in the amount of \$80,207.00. Funds must be expended no later than June 30, 2024. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, I hereby request Your Honorable Body approve expending such funds and any future amendments. (Copies in your packets)

12/10/3/23 – REFERRED TO COMMITTEE

13. As you know, the city anticipates more free cash than originally expected. While the final amount has yet to be certified, I think it's important to briefly highlight what we hope to accomplish when the funds are available.

Consistent with the goals of my administration and sound fiscal practice, my first intention is to honor the commitments made in my FY24 Budget Message by making contributions to the Reserve Fund for Stabilization, Reserve Fund for Special Education Stabilization, and Reserve Fund for Compensated Absences. The exact amount of these contributions will depend on the final amount of certified free cash. Moving forward in FY24, we will closely evaluate additional needs as they arise to ensure the efficient and sustainable delivery of city services.

In regard to the school department, we are in conversation with Marc Furtado concerning the use free cash funds toward the purchase of additional school security cameras and updated communications equipment. Additionally, consistent with past practice, we will be submitting an appropriation request to your Honorable Body to use free cash funds for the portion of net school spending that went unused and was turned back from the school department. Lastly, we are currently exploring the possibility of placing the net surplus funds in reserve so the school department could access them as additional FY24 needs arise.

In sum, although the federal government shutdown has been averted, the economic outlook remains uncertain and it is important that we continue to proceed cautiously.

13/10/3/23

14. I respectfully submit a communication from Fire Chief Scott T. Lachance asking to enter into a contract with Comstar, a third-party ambulance billing company, for one (1) year with four (4) one (1) year renewals. In accordance to M.G.L. Chapter 30B, Section 12, subsection b, any contract exceeding 36 months, must be authorized by the local government body for procurement. I hereby request Your Honorable Body to approve this contract language. In addition, I request Your Honorable Body approve this request prior to the start date of this contract on November 1, 2023. (Copies in your packets)

14/10/3/23 – REFERRED TO COMMITTEE

Sincerely,
Cathleen DeSimone, Mayor

The Clerk's communication was then read:

We have received the Certificate of Vote from Director of Planning and Development, Gary Ayrassian certifying that on September 25, 2023 the Planning Board voted unanimously in the affirmative (7 yeas, 0 nays, 2 absent) to recommend to the Municipal Council that the Loan Order, in the amount of One Million Five Hundred Eighty Thousand Dollars for the cost associated with

the permanent PFAS treat facility located at the Wading River Treatment Plant is consistent with Section VI.(j) Municipal Facilities, Goal 16, Policy 2, of the City’s Comprehensive Plan.

President DiLisio called for a committee reports.

Chair Waterman of **License** Committee asked for a meeting at the next appropriate time.

Public Works Committee Chair Dolan brought the following votes forward:

Voted 10 yeas – 0 nays (Reynolds absent) to transfer \$26,460.00 from Account 6000-578300 (Wastewater Enterprise Fund – Reserve Fund for Transfer) to Account 6000-530180 (Wastewater Enterprise Fund – Safety Study) to provide the required safety, health and compliancy training.

Voted 10 yeas – 0 nays (Reynolds absent) to transfer \$2,450.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 11241000-542020 (City Wide – Supplies Office Equipment) to replenish money used for the purchase of sand bags.

Voted 10 yeas – 0 nays (Reynolds absent) to authorize the use of funding from the Recreation Revolving Funds to complete the purchase, of a John Deere 1570 Terrain Cut Mower with PECO collection system. The item was requested and voted by the Council December 2021.

Traffic and Transportation Committee Vice Chair Dolan, called for a meeting at the next appropriate time.

Finance Committee Chair Conti brought the following forward:

Voted 10 yeas – 0 nays (Reynolds absent) to approve a supplemental appropriation of \$107,286.00 to account 11241000-578300 (City Wide – Reserve Fund for Transfer).

Voted 10 yeas – 0 nays (Reynolds absent) to rescind the appropriation of \$5,671,595.00 to 19801000 STATE AND COUNTY CHARGES INTERGOVERNMENTAL (Council Vote #7, 6/6/23) and replace it with the following:

\$5,871,782.00 to 19801000 STATE AND COUNTY CHARGES INTERGOVERNMENTAL

Voted 10 yeas – 0 nays (Reynolds absent) to approve the following supplemental appropriation:

\$95,557.00 to account A4220070-551070 (School Department/Maintenance of Buildings – Non-Educational Supplies-School)

Voted 10 yeas – 0 nays (Reynolds absent) to approve the following supplemental appropriation:

\$127,726.00 to account A4220070-551070 (School Department/Maintenance of Buildings – Non-Educational Supplies-School).

Voted 10 yeas – 0 nays (Reynolds absent) to approve the following supplemental appropriation:

\$32,169.00 to account 11241000-578300 (City Wide – Reserve Fund for Transfer).

Voted 10 yeas – 0 nays (Reynolds absent) move to authorize the School Department to pay the following previous year school bills totaling \$7,262.04 as identified in Mr. Furtado’s communication.

<u>NAME OF VENDOR</u>	<u>AMOUNT</u>
CITY OF ATTLEBORO	\$2,492.58
BLICK ART MATERIALS	\$14.07
H. L. BLOOM	\$842.00
H. L. BLOOM	\$1,980.00
CANON SERVICES	\$110.48
COLLINS SPORTS	\$180.51
JANE CONARD	\$517.41
LEARNWELL	\$680.00
IVONE MEDEIROS	\$395.00
SUSAN SHERK	\$49.99

Traffic and Transportation Committee Chair Bennett, brought the following votes forward.

Voted 10 yeas – 0 nays (Reynolds absent) to strike the following:

FROM THE DOCKET OF FEBRUARY 7, 2023:

New Business requesting study and recommendation for no parking from Orange Street to Brownell Street on Parker Street the westerly side. (Blais and Dolan)

Voted 10 yeas – 0 nays (Reynolds absent) to strike the following:

FROM THE DOCKET OF DECEMBER 6, 2022:

Referred the following to the Traffic Study Commission and the Traffic and Transportation Committee:

To look into multi-way, stop signs at the intersection of Dennis Street at Eldridge Street.

IT & Infrastructure Committee Chair Kobus brought the following forward:

Voted 10 yeas – 0 nays (Reynolds absent) to transfer \$14,942.36 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 11331000-530185 (Budget & Admin – Emergency Alert)

Zoning and Land Use Committee Chair Holmes asked for a meeting at the next appropriate time.

City Property and Claims Committee Chair Reynolds brought the following votes forward:

13. Voted unanimously (Reynolds absent) to transfer \$14,396.50 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to the following accounts to provide for safety, accessibility and other upgrades with in city hall:

- \$8,296.00 to Account 11241000-524011 (City Wide – Building Maintenance)
- \$3,600.00 to Account 11241000-530346 (City Wide – Plumbing Services)
- \$2,500.50 to Account 11241000-543010 (City Wide – Supplies Building Maintenance)

Voted 10 yeas – 0 nays (Reynolds absent) to declare the following Police vehicle as surplus and available for disposition for trade-in or to sell.

<u>Year</u>	<u>Make/Model</u>	<u>VIN #</u>	<u>Miles</u>	<u>Condition</u>
2014	Chevrolet Impala	2G1WA5E35E1104074	133,436	Very Poor

Voted 10 yeas – 0 nays (Reynolds absent) to declare the following Treasurer’s office furniture as surplus and available for disposition.

<u>Item:</u>	<u>Condition:</u>	<u>Value:</u>
1 filing cabinet 3 drawer w/slide out 22 x 18 x 31	Fair-needs paint	\$50.00
1 desk -2 drawers 24 x 48 x 29 1/2	Good	\$150.00
1 desk - drawers-no key 30 x 60 x 29	Good	\$250.00

Voted 10 yeas – 0 nay (Reynolds absent) to declare the following Water department equipment as surplus and available for disposition.

<u>Quantity</u>	<u>Description</u>	<u>Condition</u>	
200	Water Meters	Used	
<u>Year</u>	<u>Make/Model</u>	<u>Serial #</u>	<u>Condition</u>
1984	Cat950 Front End Loader	22Z01744	Poor

Personnel, Veterans and Human Services Committee Chair Angelo, brought the following votes forward:

Voted 10 yeas – 0 nays (Reynolds absent) to approve expending of the following grant and any grant amendments regarding the receipt of a grant from Bristol Elder Service in the amount of \$7,514.00 to the COA.

Voted 10 yeas – 0 nays (Reynolds absent) to transfer \$1,326.00 from 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 11241000-599200 (City Wide – Transfer to Grant) and further transfer \$1,326.00 to Account 2337N4-499700 (Bristol Elder – COA – Mind & Body).

Voted 10 yeas – 0 nays (Reynolds absent) to strike the following:

FROM THE DOCKET SEPTEMBER 19, 2023:

I entertain a motion to approve the appointment of Samuel Joseph Harrington, 334 Oak Hill Avenue, as a Constable to fill an expired term. Term to expire February 2024.

Voted 10 yeas – 0 nays (Reynolds absent) to approve expending of such funds and any future grant amendments regarding a \$50,000 Public Safety Best Practices grant from the state which will be used by the Police Department, to establish NFPA3000-compliant Active Shooter Hostile Event Response protocols for our police, fire, and EMS departments and to hold regularly scheduled integrated training sessions.

Ordinance, Elections & Legislative Matters Committee Chair Tavares asked for a meeting at the next appropriate time.

Chair Blais of **Public Safety and Emergency Management** brought the following forward:

Voted 10 yeas – 0 nays (Reynolds absent) to approve expending of such funds and any future grant amendments regarding a \$50,000 Public Safety Best Practices grant from the state which will be used by the Police Department, to establish NFPA3000-compliant Active Shooter Hostile Event Response protocols for our police, fire, and EMS departments and to hold regularly scheduled integrated training sessions.

Voted 10 yeas – 0 nays (Reynolds absent) to approve expending of such funds and any future grant amendments regarding the anticipated receipt of the \$119,000.00 in funding via the Department of Mental Health-Massachusetts Jail/Arrest Diversion Single Department Grant Program.

Voted 10 yeas – 0 nays (Reynolds absent) to transfer \$270.75 from Account 12101000-558208 (Police – Supplies) to Account 12101000-578020 (Police – Bills from Previous Year) to pay a bill from FY23.

Voted 10 yeas – 0 nays (Reynolds absent) to approve expending of such funds and any future grant amendments regarding the receipt of the Public Safety Grant from Bristol County Savings Bank in the amount of \$25,000.00. The grant funds will be used to purchase Active Shooter Ballistic Vests and Ballistic Helmets which will be divided between the police department and fire department members.

Voted 10 yeas – 0 nays (Reynolds absent) to make the following transfers totaling \$195,000 to satisfy the contract agreement reached between the Police union and the city:

\$60,000 from account 11241000-578350 (City Wide - Reserve Fund Labor Negotiations) to account 12101000-514010 (Police – College Credits

\$95,000 from account 11241000-578350 (City Wide - Reserve Fund Labor Negotiations) to account 12101000-513000 (Police - Overtime)

\$6,000 from account 11241000-578350 (City Wide - Reserve Fund Labor Negotiations) to account 12101000-515010 (Police - Holidays)

\$17,000 from account 11241000-578350 (City Wide - Reserve Fund Labor Negotiations) to account 12101000-514030 (Police - Longevity)

\$17,000 from account 11241000-578350 (City Wide - Reserve Fund Labor Negotiations) to account 12101000-512050 (Police – Salaries Detectives)

There was no old business.

There was four pieces of **new business**.

Voted 10 yeas – 0 nays (Reynolds absent) to have the following new business referred to the Traffic Study Commission and the Traffic Committee for study and recommendation:

to amend Revised Ordinances of the City of Attleboro, Sec. 10-5.2(A), Prohibited on Certain Streets, as follows:

Delete: Holman Street, southerly side, from Pleasant Street to Brook Street;

Add: Holman Street, southerly side, from Pleasant Street to Forest Street; (Bennett)

Voted 10 yeas – 0 nays (Reynolds absent) to have the following new business referred to the Traffic Study Commission and the Traffic Committee for study and recommendation:

Request for study and recommendation - reduce speed limit on South Avenue from Tiffany to State Layout from 50 mph to 40 mph. (Bennett)

Voted 10 yeas – 0 nays (Reynolds absent) to have the following new business referred to the Ordinance Committee for study and recommendation:

Changes to 7-8.2 of the City Ordinance; requesting a review and overhaul of the Abatement process for Non-Municipal Users of the City’s Rubbish/Recycle Program (Reynolds, Holmes)

Voted 10 yeas – 0 nays (Reynolds absent) to have the following new business referred to the Finance Committee for study and recommendation:

That the Mayor approve the Local Option of MGL CH 60 §3C, a City Scholarship Fund which Residents will have the ability to voluntary contribute as follows:

The Mayor with approval of the Attleboro Municipal Council, shall form a City of Attleboro Scholarship Committee which will consist of the Superintendent of Schools, and four members of the community. The Committee must adhere to the following guidelines and Criterion:

- a) The recipients of financial aid must be residents of the City of Attleboro at the time the financial aid is first awarded and have been accepted to pursue education beyond the secondary school level at an institution deemed accredited by the committee.
- b) The committee shall take into consideration each recipient’s financial need, character, scholastic record, and involvement with in community work was well as extracurricular school activities.

- c) The scholarship committee may distribute financial aid, or the education committee may distribute supplemental education funds for the school, from both interest and principal of the fund without further appropriation.
- d) The scholarship committee shall establish a procedure for determining the amounts or percentage of the funds that shall be authorized for distribution and for notifying the investing officer or agency so that the funds may be made available in a timely manner and with a minimum of penalties. (Conti)

The council voted unanimously to adjourn at 9:00 PM.

A TRUE COPY

ATTEST: _____
City Clerk/Clerk of the Council

MINUTES APPROVED BY COUNCIL: _____
(DATE)

_____ City Clerk/Clerk of the Council